

Minutes of the Hunter New England Local Health District Board

One hundred and thirty third meeting

16 August 2023

**Venue: Manning Base Hospital
26 York Street, Taree NSW**

Present

Dr Martin Cohen (Chair), Mr Kevin Dupè, Dr Patrick Farrell, Ms Meagan Hudson, Ms Anita Kauffmann, Dr Kirsten Molloy, Ms Elizabeth Nicol, Prof Peter O'Mara, Prof Penny Paliadelis (MS Teams), Dr Stephen Pryde and Mrs Wendy Wilks.

Apologies

Mr Robert Hawes and Dr Rob Pickles.

In attendance

Ms Tracey McCosker, Dr Mary Morgan, Prof John Wiggers and Ms Kylie O'Meagher.

WEDNESDAY 16 AUGUST 2023 AT 9:35AM

A tour of the Manning Base Hospital was given to the Board by Ms Jodi Nieass, General Manager, Manning Base Hospital. The Board Chair THANKED Ms Nieass for the tour of the facility.

BUSINESS OF THE MEETING

1. By consent item registration

The Board DISCUSSED if there were any items for attention from the Board committee reports.

2. Acknowledgement of country, declaration of conflicts of interest, welcome invitees/executive

The Board Chair, Dr Martin Cohen opened the business meeting at 9:35am. The Chair ACKNOWLEDGED the traditional owners of the country on which members were participating, and paid respects to Elders past and present.

There were no conflicts of interest declared by Board members.

3. Confirmation of previous minutes, review of action log

The minutes of the meeting held on 19 July 2023 had been circulated.

The Board resolved that the minutes are a true record of the meeting, inclusive the following amendment to be made to item 8:

Ms Anita Kauffman gave a verbal update to the Board, advising the committee APPROVED routine delegated payments. It was CONFIRMED there were amendments to the financial delegations document.

The minutes were adopted, by Ms Wendy Wilks and seconded by Dr Patrick Farrell. The minutes will be published on the Hunter New England Local Health District internet site.

ACTION: Ms Kylie O'Meagher

Previous action items were DISCUSSED and NOTED by the Board.

4. Chief Executive update

The Chief Executive's report had been circulated in the business papers and were DISCUSSED. Matters included:

- Manning Base hospital
- Appointment of Executive Director, Aboriginal Health
- Excellence in Nursing and Midwifery Awards 2023 finalists
- Minister Park visit to the New England
- 2023 HNE Health Excellence Awards
- Collaborative Care ceasing
- 24/7 patient flow unit established
- Time for Care project
- ELT two-day planning session
- Fifth medical team for Maitland hospital
- Patient accommodation – Tamworth
- Research funding
- Sustainability

Ms Tracey McCosker gave a verbal update in relation to the infrastructure at Manning Hospital. The Board DISCUSSED the upcoming infrastructure, and the District strategy for virtual care.

5. Board Chair report

The Board Chair, Dr Martin Cohen, provided a verbal update to the Board.

Arrangements and agenda items for the Board off-site were discussed.

6. Presentation – Funding from the special commission in relation to methamphetamine

Prof Adrian Dunlop was an apology to the Board meeting. Presentation in relation to funding from the special commission in relation to methamphetamine is to be re-scheduled.

7. Presentation – Mental health

Prof John Wiggers gave a presentation in relation to Managing and preventing health outcomes of e-cigarettes use, covering the below:

- e-cigarette use in pregnancy
- Prevalence of e-cigarette use in females
- Harms of e-cigarette use by young people
- NSW health policy
- e-cigarette compliance
- Innovation/research to prevent vaping uptake

The presentation was NOTED by the Board. The Board DISCUSSED the presentation, and the Board Chair THANKED Prof Wiggers Holt for his detailed presentation.

The presentation is to be uploaded to diligent for Board member reference.

ACTION: Ms Kylie O’Meagher

STANDING ITEMS – COMMITTEE REPORT (by exception discussion)

8. Finance and performance

The Finance Management reports for the month ending 31 July had been circulated in the business papers. Ms Anita Kauffman provided a verbal update to the Board, the report was NOTED by the Board.

Report referencing overtime, and agencies for the District regional areas is to be uploaded to diligent within the resource centre.

ACTION: Ms Kylie O’Meagher

9. Health Care Quality Committee

The Health Care Quality Committee brief, minutes and patient safety report for the meeting held on 22 May 2023 had been circulated in the business papers. Ms Elizabeth Nicol provided a verbal update to the Board. The brief, minutes and report were NOTED by the Board.

10. Medical Staff Executive Council

There were no papers for this meeting.

Dr Mary Morgan provided a verbal update to the Board, advising that an EOI has been distributed for nominations of a Chair for the John Hunter Hospital Medical Staff council.

The Board DISCUSSED the structure of medical staff councils across the District.

11. Report by exception only: Discussion items

- District Clinical Council
- Medical and Dental Appointments Advisory Committee
- Aboriginal Health Committee
- Community and Patient Partnership Committee

12. Items without notice

There were no papers for this meeting.

OTHER BUSINESS

13. Quarterly Board report

Correspondence and the quarterly board report were distributed in the Board papers. The correspondence and report were REVIEWED and DISCUSSED by the Board.

It was CONFIRMED the KPIs and data within the Quarterly Board report, is consistent with the KPIs and data currently being reported to the Board.

FOR INFORMATION

14. Finance and Performance Committee meeting minutes

A brief and minutes from the meeting held on 18 July 2023 had been distributed in the Board papers. The brief and minutes were NOTED by the Board.

15. Medical and Dental Appointments Advisory Committee meeting report

A brief from the meeting held on 25 July 2023 had been distributed in the Board papers. The brief was NOTED by the Board.

16. Audit and Risk Management Committee meeting minutes

There were no papers for this meeting.

17. District Clinical Council Committee meeting minutes

A brief and minutes from the meeting held on 12 July 2023 had been distributed in the Board papers. The brief and minutes were NOTED by the Board.

18. Community and Patient Partnership Committee minutes

A brief and minutes from the meeting held on 18 July 2023 had been distributed in the Board papers. The brief and minutes were NOTED by the Board.

19. Aboriginal Health Committee minutes

There were no papers for this meeting.

20. Sustainability Committee minutes

There were no papers for this meeting.

The Board Chair, Dr Martin Cohen closed the meeting at 1:35pm.