

Minutes of the Hunter New England Local Health District Board

One Hundred and Sixth Meeting

17 March 2021

Venue: District Headquarters

Present

Associate Professor Lyn Fragar (Chair), Dr Felicity Barr, Dr Helen Belcher, Dr Martin Cohen, Dr Patrick Farrell, Mr Fergus Fitzsimons, Mr Peter Johnston, Dr Ian Kamerman, Dr Stephen Pryde, Ms Lyn Raines, Mrs Janelle Speed and Mr Ben Wilkins.

Apologies

Dr Cynthia Bierl and Dr Rob Pickles.

In Attendance

Mr Michael DiRienzo and Ms Kylie McNamara.

Order of Business: 1.1 - 9.3

WEDNESDAY 17 MARCH 2021 AT 8:30AM

BUSINESS OF THE MEETING

PRELIMINARY

1.1 Welcome, Apologies and Acknowledgment of Country

The Chair, Professor Lyn Fragar opened the business meeting at 8:30am. The Chair ACKNOWLEDGED the traditional owners of the country on which members were participating, and paid respects to Elders past, present and future.

1.2 Conflicts of Interest

There were no conflicts of interest declared by Board members.

1.3 Adoption of Minutes

The minutes of the meeting held on 17 February 2021 had been circulated. The minutes were adopted and will be published on the Hunter New England Health internet site.

ACTION BY: Board Secretariat

1.4 Action List

Progress on action items was DISCUSSED and NOTED by the Board.

1.5 Board Chair Report

The Chair reported that she had participated in the Council of Board Chairs meeting, held earlier in the week:

- The Minister and the Secretary are happy with the first roll out of the three hubs for the vaccine. Susan Pearce gave a presentation on the vaccination program.
- The progress with development of the NSW Future Health Strategy was discussed.
- An update on Cyber security was provided by Zoran Bolevich (Chief Executive, eHealth).
- Western LHD presentation on Small Rural Hospitals and solutions to medical staff access was described.
- North Sydney Local Health District host Board stand-up breakfasts where they invite small groups of clinical or non-clinical staff for conversation.
- The Ministry of Health provided an update on Board appointments.

The Board NOTED the report.

1.6 Chief Executive's Report

The Chief Executive's report had been circulated in the business papers and were DISCUSSED. Matters included:

- Novel Coronavirus (COVID-19) Update
- QR Code Update
- Maitland Hospital Accreditation
- John Hunter Health and Innovation Precinct
- Visit to Tablelands Sector
- Belmont Hospital
- 2021/22 Service Agreement
- Parliamentary Inquiry into Rural Health
- Rural Midwives Celebration
- Stroke Grants
- Aboriginal Artwork Shirts
- Sustainable Healthcare Campaign Summary

PRESENTATION – HEALTH PRECINCTS

There was a presentation given by Dr Chris Levi, in relation to Learning Health Systems and the future vision for the JHH Health Precinct.

The Board DISCUSSED the presentation, and the Board Chair THANKED Dr Levi for his presentation.

The presentation will be distributed to all Board members via email.

ACTION: Board Secretariat

COMMUNITY – THE PEOPLE WE SERVE

2.1 Community and Patient Partnership Committee Minutes

A brief and minutes from the meeting held on 16 February 2021 had been distributed in the Board papers. The brief and minutes were NOTED by the Board.

2.2 Good Health Committee

A brief and minutes from the meeting held on 16 January 2021 had been distributed in the Board papers. The brief and minutes were NOTED by the Board.

2.3 Aboriginal Health Committee Meeting

A brief and minutes from the meeting held on 17 February 2021 had been distributed in the Board papers. The brief and minutes were NOTED by the Board.

The Board NOTED a current issue relating to implementation of the current policy relating to Aboriginal Art.

It was AGREED that the Aboriginal Health Committee reconsider the HNE Aboriginal Art policy and provide recommendations to the Chief Executive and Board.

ACTION: Aboriginal Health Committee

2.4 New Business

There was no new business relating to COMMUNITY – THE PEOPLE WE SERVE.

2.5 For Information

There was no new information relating to COMMUNITY – THE PEOPLE WE SERVE.

SERVICE – THE SERVICE WE PROVIDE

3.1 District Clinical Council Minutes

A brief and minutes from the meeting held on 10 February 2021 had been distributed in the Board papers. The brief and minutes were NOTED by the Board.

3.2 Medical Staff Executive Council Report

There were no papers for this meeting.

3.3 New Business

There was no new business relating to SERVICE – THE SERVICE WE PROVIDE.

3.4 For Information

There was no new information relating to SERVICE – THE SERVICE WE PROVIDE.

Visit to Manning Hospital

The Deputy Chair, Dr Felicity Barr had led a visit and meeting of Board Members (Mr Ben Wilkins, Dr Stephen Pryde) with Ms Karen Kelly to the Manning Hospital on Tuesday 16 March 2021.

Dr Felicity Barr provided an update to the Board after their meeting with the local health committee and staff at the Manning hospital (including delegates from allied health, palliative care). The Board delegates also had a tour of the facility:

- The refurbished imaging services was impressive and is very appreciated by the local community.

- Theatre and Emergency Department activity is very high, with the workload being managed well. The Board NOTED the report.

SAFETY AND QUALITY – EXCELLENCE – EVERY PATIENT, EVERY TIME

4.1 Health Care Quality Committee Minutes

There were no papers for this meeting.

4.2 New Business

There was no new business relating to SAFETY AND QUALITY – EXCELLENCE – EVERY PATIENT, EVERY TIME.

4.3 For Information

4.3.1 Seclusion and Restraint within HNE Mental Health

A brief had been distributed in the business papers. The brief was DISCUSSED and NOTED by the Board. It was AGREED that no further action by the Board was necessary.

RESOURCES – MANAGING OUR SERVICES WELL

5.1 Finance and Performance Report

The Finance Management reports for the month ending February 2021 had been circulated in the business papers. The report was NOTED by the Board.

5.2 Finance and Performance Committee Minutes

A brief and minutes from the meeting held on 16 February 2020 had been distributed in the Board papers. The brief and minutes were NOTED by the Board.

5.3 Audit and Risk Management Committee

There were no papers for this meeting.

5.4 Work, Health and Safety Report

The report had been distributed in the business papers. The report was NOTED by the Board.

5.5 New Business

There was no new business relating to RESOURCES – MANAGING OUR SERVICES WELL.

5.6 For Information

5.6.1 District ICT Governance Committee Meeting

A brief had been distributed in the business papers. The brief was NOTED by the Board.

POSITIONING FOR THE FUTURE

6.1 Sustainability

A brief had been distributed in the business papers.

It was AGREED:

- That the Board establish a committee of the Board – the Sustainability Committee, to provide Board oversight and governance of the program.
- The proposed Charter for the Committee be adopted.
- That the Board appoint Dr Patrick Farrell to be the Committee Chair and that Mr Peter Johnstone be appointed to membership of the Committee.
- That the Board invite Dr John Van Der Kallen to membership of the Committee.

6.2 New Business

There was no new business relating to POSITIONING FOR THE FUTURE.

6.3 For Information

There was no new information relating to POSITIONING FOR THE FUTURE.

OUR STAFF AND WORKPLACE CULTURE

7.1 Medical and Dental Appointments Advisory Committee

A brief from the meeting held in January 2021 had been distributed in the Board papers. The brief was NOTED by the Board.

7.2 New Business

There was no new business relating to OUR STAFF AND WORKPLACE CULTURE.

7.3 For Information

There was no new information relating to OUR STAFF AND WORKPLACE CULTURE.

BOARD DEVELOPMENT

8.1 Board Performance Report

There were no papers for this meeting.

8.2 Board Members Development Report

There were no papers for this meeting.

8.3 New Business

There was no new business relating to BOARD DEVELOPMENT.

8.4 For Information

There was no new information relating to BOARD DEVELOPMENT.

MEETING REVIEW AND FEEDBACK

9.1 Member's issues not covered elsewhere

There were no papers for this meeting.

9.2 Feedback from the Previous Meeting

A brief and feedback report from the February 2021 meeting had been distributed in the business papers. The brief and report were DISCUSSED and NOTED by the Board.

9.3 Next Meeting

The next meeting will be held on 21 April 2021 at New Maitland Hospital, Meeting Room 3 Wonnarua – MPX complex.

The Board Chair, Professor Lyn Fragar closed the meeting at 1:10pm.