

Minutes of the Hunter New England Local Health District Board

Sixty First Meeting

14th December 2016

Venue: District Headquarters

Present

Associate Professor Lyn Fragar (Chair), Dr Helen Belcher, Mrs Janelle Speed, Ms Lyn Raines, Mr Brad Webb, Mr Fergus Fitzsimons, Mr Ken White, Dr Bruce Bastian, Mr Peter Johnston, Dr Felicity Barr, Dr Martin Cohen and Dr Ian Kamerman

Apologies**In Attendance**

Mr Michael DiRienzo, Ms Susan Heyman, Ms Karen Kelly, Mr Warren Laurence, Dr Marcia Fogarty, Dr Stephen Oakley and Ms Desiree Chymiak

Order of Business: 1.1 – 9.3

TOUR OF THE PAEDIATRIC INTENSIVE CARE UNIT

The Board was given a tour of the new Paediatric Intensive Care Unit led by Professor Trish Davidson.

BUSINESS OF THE MEETING

PRELIMINARY

1.1 Welcome, Apologies and Acknowledgment of Country

The Chair, Professor Lyn Fragar opened the meeting at 9.25am.

The Chair ACKNOWLEDGED the traditional owners of the country on which the meeting was held and elders past and present.

The Board WELCOMED Dr Stephen Oakley as the Medical Staff Executive Council representative.

1.2 Conflicts of Interest

Mr Fergus Fitzsimons advised that he has a potential conflict with regards to service contracts between CentaCare and the Primary Health Networks.

Dr Helen Belcher advised that she is listed as one of the participants in the Primary Health Network Health Care Home Trial groups.

The Board NOTED the declarations.

1.3 Adoption of Minutes

The minutes of the meeting held on the 16th November 2016 had been circulated. The minutes were ADOPTED by the Board.

The minutes will be published on the Hunter New England Health internet site.

ACTION BY: Desiree Chymiak

1.4 Action List

Progress on action items was NOTED by the Board.

1.5 Board Chair Report

The Board Chair reported the following:

- The Board Chair and Chief Executive have been involved in meetings with other Chief Executives relating to Public Private Partnerships (PPPs). A Board committee will be established.
- It was AGREED that Board members of the Committee will be Dr Helen Belcher, Dr Felicity Barr and Mr Peter Johnson, in addition to the Board Chair.
- Information has been received and had been distributed to Board members around the implementation of the Health Legislation Amendment Act 2016 will be in place from 2017.

1.6 Chief Executive's Report

The Chief Executive's report had been circulated in the business papers. The report included the following:

- Update on the Service Agreement timeframe for 2017/2018.
- Update on the recruitment of the Director Clinical Governance.
- Inverell redevelopment update.

- Update on the Murrurundi MPS.
- Update on the Tomaree Health One.
- Armidale redevelopment update.
- Update on the Better Cancer outcomes report.
- Update on the NSW Translational Research Grant Scheme.
- Update on 2017b Innovation Scholarships and Kaleidoscope Scholarship.
- Update on the 90 Day Challenge.

COMMUNITY – THE PEOPLE WE SERVE

2.1 Community and Consumers Partnership Committee Minutes

There were no papers for this meeting.

Dr Helen Belcher advised that a meeting of the Committee had been held on the previous day, and will be reported to the next Board meeting. Dr Belcher thanked the members for attending and participating in the Patient Partnership Forum.

2.2 Social Determinants of Health Committee Minutes

There were no papers for this meeting.

2.3 Aboriginal Health Committee Meeting

The minutes from the meeting held on the 20th October 2016 had been distributed. The minutes were NOTED by the Board.

The Chief Executive advised that he participated in a presentation along with other Chief Executives on Aboriginal Health at the state Senior Executive Forum last week. At this meeting it was agreed that Aboriginal Health will become a standing item on the Senior Executive Forum agenda.

2.4 New Business

There was no new business relating to COMMUNITY- THE PEOPLE WE SERVE.

2.5 For Information

There was no further information relating to COMMUNITY – THE PEOPLE WE SERVE.

SERVICE – THE SERVICE WE PROVIDE

3.1 District Clinical Council Minutes

A brief and the minutes from the meeting held on the 9th November 2016 had been distributed.

The Report and minutes were NOTED by the Board.

3.2 Medical Staff Executive Council Report

The Board welcomed Dr Stephen Oakley to the meeting, who provided a verbal report. It was AGREED that written reports will be provided to the Board at future meetings with any items from the Medical Staff Executive Council.

3.3 New Business

PRESENTATION - Organ Donation

The Board was joined by Ms Nicole Coleman and Dr Jorge Brieva who made a presentation on organ donation at John Hunter Hospital.

The Board THANKED both Ms Nicole Coleman and Dr Jorge Brieva for their presentation and invited them to present again at a later stage.

SAFETY AND QUALITY – EXCELLENCE – EVERY PATIENT, EVERY TIME

4.1 Health Care Quality Committee Minutes

A brief and the minutes from the meeting held on the 8th November 2016 had been distributed.

The Report and minutes were NOTED by the Board.

4.2 Patient Story

The patient story was distributed in the business papers.

The patient story was DISCUSSED and NOTED by the Board.

4.3 New Business

There was no new business relating to SAFETY AND QUALITY for this meeting.

4.4 For Information

There was no further information relating to SAFETY AND QUALITY for this meeting.

RESOURCES – MANAGING OUR SERVICES WELL

5.1 Finance and Performance Report

The Finance Management reports for the month ending November 2016 had been circulated in the business papers.

The Board DISCUSSED and NOTED the Finance and Performance Report.

5.2 Finance and Performance Committee Report

The minutes of the meeting held on the 17th October 2016 had been distributed in the business papers.

The minutes were NOTED by the Board.

5.3 Audit and Risk Management Committee

There were no minutes for the meeting.

5.4 Work, Health and Safety Report

The report was distributed in the business papers.

The report was NOTED by the Board.

5.5 New Business

There was no new business relating to RESOURCES – MANAGING OUR SERVICES WELL

5.6 For Information

5.6.1 2016 Asset Strategic Plan Submission – Letter from the Ministry of Health

The letter was distributed in the business papers.

The letter was NOTED by the Board.

POSITIONING FOR THE FUTURE

6.1 Innovation and Research Report

There were no papers for this meeting.

6.2 New Business

PRESENTATION – Health Partnerships and PPPs

The Board was joined by Mr Troy Harvey from Health Infrastructure and Mr Tony Gilbertson who provided a presentation and led discussion around PPPs and the process for further development of the Maitland Hospital.

The Board DISCUSSED the information provided and THANKED Mr Harvey and Mr Gilbertson, and NOTED the program of work for the future.

6.3 For Information

6.3.1 Premier's Priorities Update

A paper had been distributed in the business papers.

The paper was NOTED by the Board.

6.3.2 Newcastle Inner City Bypass

A paper had been distributed in the business papers.

The paper was NOTED by the Board.

OUR STAFF AND WORKPLACE CULTURE

7.1 Medical and Dental Appointments Advisory Committee

A paper had been distributed in the business papers.

The paper was NOTED by the Board.

7.2 New Business

PRESENTATION - Medical Leadership and Excellence

The Board was joined by Professor Michael Hensley who made a presentation on medical leadership and excellence at John Hunter Hospital.

The Board thanked Professor Hensley for his presentation, noting the need for follow up presentation in due course.

7.3 For Information

7.3.1 Rostering and Payment of Public Holidays to Emergency Physicians – John Hunter Hospital

A paper had been distributed in the business papers.

The paper was NOTED by the Board.

BOARD DEVELOPMENT

8.1 Board Performance Report

There were no papers for Board performance for this meeting.

8.2 Board Members Development Report

Education Session

The Board participate in an education session on lateral violence and its impact on Aboriginal health service delivery provided by Mrs Janelle Speed.

8.3 New Business

There was no new business relating to BOARD DEVELOPMENT for this meeting.

8.4 For Information

There was no further information relating to BOARD DEVELOPMENT.

MEETING REVIEW AND FEEDBACK

9.1 Members Issues Not Covered Elsewhere

The Board had participated in an education session prior to the board meeting led by Janelle Speed, addressing Lateral Violence.

It was AGREED that a follow-up session would be planned for 2017.

9.2 Feedback from the October Meeting

There were no papers for this meeting.

9.3 Next Meeting

The next meeting will be held on the 15th February 2017 at Belmont Hospital.