

Minutes of the Hunter New England Local Health District Board

Seventy Third Meeting

21st February 2018

Venue: John Hunter Hospital

Present

Associate Professor Lyn Fragar (Chair), Mrs Barbara Clark, Ms Lyn Raines, Mr Peter Johnston, Dr Patrick Farrell, Ms Felicity Barr, Dr Ian Kamerman and Ms Janelle Speed, Mr Fergus Fitzsimons, Mr Ken White and Dr Helen Belcher

Apologies

Dr Martin Cohen, Dr Stephen Oakley (MSEC Representative)

In Attendance

Mr Michael DiRienzo Ms Karen Kelly, Mr Mark Jeffrey, Mr Kim Nguyen and Ms Desiree Chymiak

Order of Business: 1.1-9.3

TOUR OF THE FACILITY

The Board was given a tour of the ICU and Emergency Department led by Ms Debbie Bradley, Ms Julie Tait, Dr Ken Havill, Ms Heather Chislett and Professor Michael Hensley.

BUSINESS OF THE MEETING

PRELIMINARY

1.1 Welcome, Apologies and Acknowledgment of Country

The Chair, Professor Lyn Fragar opened the meeting at 8.45am at John Hunter Hospital.

The Board Chair ACKNOWLEDGED the traditional owners of the country on which the meeting was held and paid respects to elders past and present.

1.2 Conflicts of Interest

No conflicts were reported by Board members.

1.3 Adoption of Minutes

The minutes of the meeting held on the 13th December 2017 had been circulated with the business papers. The minutes were ADOPTED by the Board.

The minutes will be published on the Hunter New England Health internet site.

ACTION BY: Desiree Chymiak

The minutes of the Annual General Meeting held on the 16th November 2017 had been circulated with the business papers. The minutes were ADOPTED by the Board.

1.4 Action List

Progress on action items was DISCUSSED and NOTED by the Board.

1.5 Board Chair Report

The Board Chair reported the following:

1. The Chair has received advice from the Secretary of Health that the New Maitland Hospital will not be developed as a Public Private Partnership.
The Chair received advice from the Secretary of Health that a review is being organised to provide recommendations around enhancing clinical engagement.

1.6 Chief Executive's Report

The Chief Executive's report had been circulated in the business papers. The report included the following:

- Update on Emergency Access Performance.
- Report on advocacy to the Independent Liquor and Gaming Authority.
- Recruitment of the Chief Executive for the Bureau of Health Information.
- Update on the NSW Health Senior Executive Development Program.
- Update on the New Integrated Care Alliance with HNECC Primary Health Network.
- Update on the HNELHD Research Translation Plan.
- Information on the HealthPathways Conference.

The Board DISCUSSED and NOTED the information in the Chief Executive's Report

The Chief Executive updated the Board on the Maitland Hospital following advice from the government that it will be built and operated as a government entity.

The Chief Executive also provide an update on the Manning and John Hunter Hospital upgrades.

COMMUNITY – THE PEOPLE WE SERVE

2.1 Community and Consumers Partnership Committee Minutes

There were no papers for this meeting. A meeting of the committee had been held the previous day.

Dr Helen Belcher advised that the workplan for this committee will be reviewed.

Dr Helen Belcher advised that a new way of managing the local health reports is being developed which will improve the process. A briefing on this will be provided to the Board at their March meeting.

2.2 Good Health Committee

There were no papers for this meeting. The committee met on the previous day and the health literacy project is going well. The minutes from this meeting will be available at the next Board meeting.

It was AGREED that an education session for the Board will be provided on the Teach-Back methodology of improving communication.

ACTION BY: Desiree Chymiak and Jane Gray

2.3 Aboriginal Health Committee Meeting

There were no papers for this meeting. The committee had met on the previous day. The minutes from this meeting will be available at the next Board meeting.

2.4 New Business

There was no new business relating to COMMUNITY – THE PEOPLE WE SERVE.

2.5 For Information

2.5.1 External Review – Access to Cardiology Interventional Services for Manning Residents

A paper had been circulated in the business papers.

The paper was NOTED by the Board.

SERVICE – THE SERVICE WE PROVIDE

3.1 District Clinical Council Minutes

The minutes from the meeting held on the 13th December 2017 had been circulated in the business papers. The minutes were NOTED by the Board.

Dr Patrick Farrell advised that the results from the survey were mostly positive. He advised that members of the Clinical Council will be able to bring issues to the council and will be presented in an ISBAR format.

Dr Patrick Farrell advised that it would be useful for the Board to ask question of the District Clinical Council. The Board Chair advised of a project being planned by the Community and Consumers Partnership Committee whereby a communication plan will be developed to educate the wider community on key changes in how health care is provided for common medical conditions. The

clinical streams and networks are to be requested to list the key changes to health management of key conditions in the past 5-8 years. This will be useful to align community expectation and voice with the reality of what is happening.

ACTION BY: Community and Consumer Partnership Committee and District Clinical Council.

3.2 Medical Staff Executive Council Report

There were no new matters to report at this meeting.

3.3 New Business

3.3.1 Helicopter Crewing for Primary and Secondary Missions

A paper had been circulated in the business papers. The paper was NOTED by the Board.

The Chief Executive advised that a follow up meeting is scheduled for the 28th February 2018.

3.4 For Information

There was no further information relating to SERVICE – THE SERVICE WE PROVIDE.

SAFETY AND QUALITY – EXCELLENCE – EVERY PATIENT, EVERY TIME

4.1 Health Care Quality Committee Minutes

There were no papers for this meeting.

4.2 Patient Story

The Patient Story had been distributed in the business papers. The patient story was DISCUSSED and NOTED by the Board.

Dr Helen Belcher noted that this underlines the importance of REACH.

4.3 New Business

There was no new business relating to SAFETY AND QUALITY – EXCELLENCE – EVERY PATIENT, EVERY TIME.

4.4 For Information

4.4.1 Private Rooms in Emergency Departments

A paper had been circulated in the business papers. The paper was NOTED by the Board.

LUNCH WITH THE CLINICIANS

The Board was joined by the staff of the Critical Care portfolio over lunch.

The following were DISCUSSED and NOTED:

What's working well/what are you celebrating: And Challenges being faced?

Nursing staff reported:

- Intensive Care – team work, connectedness and working together. The team works well together. Good team to work with.
- Emergency Department – Good team work especially during the difficult winter period. Had a lot of new staff from Sydney hospitals who are providing the department with new ideas. Lots of new projects around improvement are occurring
- Retrieval – Team work well together. Recent media coverage has been unfortunate. Work well with other services to make it all work well. Retrieval service helps makes the beds work

to get the best thing for the patients. Telehealth is working well and provide support to the region.

Medical

- Recently had big changes in the Emergency Department and have received a huge boost to allowing for additional staff specialists. The Emergency Department is staffed better than it has been in the past.
- Specialists are now able to provide the best supervision possible to our trainees, with protected registrars' training time and have not been able to do this in the past. Currently interviewing for more CMO's which will be very useful.
- See 80,000 patients a year in the Emergency Department, that was built when numbers were half this. More acute treatment beds are needed.
- Need more registrars.
- The JHH is a highly resilient hospital, but cannot go beyond its capacity.

Recruitment

- Nursing recruitment is not a problem - these roles are very sought after.
- Medical recruitment is the main issues. There is a market/supply issue.
- Registrar rotation is a key problem.
- Need to market more people to move from Sydney to Newcastle to fill the workforce.
- Junior workforce is very strong in orthopaedic areas.
- Senior Resident medical officer cohort will be based here to help them be ready for ED and ICU – this is very positive for the hospital.

Other challenges

- Emerging issues with induction process ie Medchart. New staff members cannot complete the training on the day they start due to some logistical issues. This affects both medical and nursing staff.

The Chair thanked the staff for their work in the critical care areas of the hospital and for their willingness to raise the key issues with the Board and Chief executive.

RESOURCES – MANAGING OUR SERVICES WELL

5.1 Finance and Performance Report

The Finance Management reports for the month ending January 2018 had been circulated in the business papers. The Board DISCUSSED and NOTED the Finance and Performance Report, assisted by Dr Helen Belcher who had undertaken a review of the Performance Data.

It was AGREED that the Board will be provided with a presentation on breast screen.

ACTION BY: Karen Kelly

5.2 Finance and Performance Committee Report

The minutes of the meeting held on the 12th December 2017 had been distributed in the business papers. The minutes were NOTED by the Board.

5.3 Audit and Risk Management Committee

The minutes of the meeting held on the 20th December 2017 had been distributed in the business papers. The minutes were NOTED by the Board.

5.4 Work, Health and Safety Report

A report had been distributed in the business papers. The report was DISCUSSED and NOTED by the Board.

5.5 New Business

There was no new business relating to RESOURCES – MANAGING OUR SERVICES WELL.

5.6 For Information

There was no further information relating to RESOURCES – MANAGING OUR SERVICES WELL.

POSITIONING FOR THE FUTURE

6.1 Innovation and Research Report

There were no papers for this meeting.

6.2 New Maitland Hospital Committee

There were no papers for this meeting.

6.3 New Business

There was no new business relating to POSITIONING FOR THE FUTURE.

6.4 For Information

6.4.1 2017 Achievements of the New South Wales Regional Health Partners

A paper had been circulated in the business papers. The paper was NOTED by the Board.

OUR STAFF AND WORKPLACE CULTURE

7.1 Medical and Dental Appointments Advisory Committee

The Minutes of the meeting of the Medical Dental Appointments Advisory Committee held in December 2017 and January 2018 had been distributed with the business papers. The papers were DISCUSSED and NOTED by the Board.

7.2 New Business

There was no new business relating to OUR STAFF AND WORKPLACE CULTURE.

7.3 For Information

7.3.1 Australasian College of Emergency Medicine Correspondence

A paper had been circulated in the business papers. The paper had been discussed and was NOTED by the Board.

As part of this conversation the Board asked if the Chief Executive would review a United Kingdom case whereby a junior medical officer had been charged with manslaughter and deregistered following death of a child in her care.

It was AGREED that the Executive will examine the implications of this case and reinforce learnings that we would add to our JMO action plan.

ACTION BY: Chief Executive

7.3.2 John Hunter Hospital Senior Medical Staff Accountability for Junior Medical Officers

A paper had been circulated in the business papers. The paper was NOTED by the Board.

7.3.3 Junior Medical Officers – claims of bullying and rostering issues

A paper had been circulated in the business papers. The paper was NOTED by the Board.

BOARD DEVELOPMENT

8.1 Board Performance Report

There were no papers for this meeting.

8.2 Board Members Development Report

Education Session

The Board had been provided an education session before the business meeting on Aboriginal Health which was led by Mrs Janelle Speed and Ms Susan Heyman.

8.3 New Business

There was no further new business relating to BOARD DEVELOPMENT for this meeting.

8.4 For Information

There was no further information relating to BOARD DEVELOPMENT for this meeting.

MEETING REVIEW AND FEEDBACK

9.1 Member's issues not covered elsewhere

There were no member's issues to be raised

9.2 Feedback from the Previous Meeting

There were no papers for this meeting.

9.3 Next Meeting

The next meeting will be held on the 20th and 21st March 2018 at Warialda and Moree.