

## **Minutes of the Hunter New England Local Health District Board**

### **Seventy Eighth Meeting**

**15<sup>th</sup> August 2018**

**Venue: John Hunter Hospital**

**Present**

Associate Professor Lyn Fragar (Chair), Dr Helen Belcher, Mrs Janelle Speed, Mrs Barbara Clark, Mr Peter Johnston, Dr Martin Cohen, Mr Fergus Fitzsimons, Dr Felicity Barr and Dr Patrick Farrell

**Apologies**

Mr Ken White and Ms Lyn Raines

**In Attendance**

Mr Michael DiRienzo, Ms Karen Kelly, Ms Melissa O'Brien, Dr Stephen Oakley, Mr Warren Laurence and Ms Kylie McNamara

Order of Business: 1.1 – 9.3

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## **TOUR OF THE DIVISION OF SURGERY, OBSTETRICS AND GYNAECOLOGY AND INTERVENTIONAL**

The Board was given a tour of the Division of Surgery, Obstetrics and Gynaecology and Interventional led by Ms Melissa Harvey and Ms Sally Milson-Hawke.

## **PRESENTATION ON JMO WELLBEING PLAN**

The Board was given a presentation on the JMO Wellbeing Plan by Professor Michael Hensley. The information was NOTED, and Professor Hensley was thanked for his presentation.

## **MORNING TEA WITH JUNIOR MEDICAL OFFICERS (JMOS)**

Board members were joined by JMOs over morning tea. The following issues were raised and NOTED:

- HNELHD is an appealing place of work for a JMO due to opportunity to work in a rural site and the District has a very good reputation.
- Orientation is very thorough, very good – one full week of lectures and some practical sessions.
- HNELHD as a network is attractive from a lifestyle perspective.
- Great culture around supporting JMOs within psychiatry.
- General Clinical Training Committee meet and discuss varying issues for JMOs with the hospital.
- JMOs feel they do have avenues to enable them to have issues addressed.
- Wellbeing plan being put in place is very new, this is a focus – JMOs can see some changes.

## **Challenges**

- The general feeling is that whilst most enjoy JMO years in Medicine within JHH, they don't want to stay here for Registrar training.
  - It is felt that it can be hard to fit in extra study.
  - In contrast registrars at Concord Hospital appear to have a smaller clinical workload.
  - Sydney hospitals appear to have dedicated teaching time for written exams.
- There is no leave availability for JMOs for the remainder of the year, there is a trend that they are being advised of this earlier each year.

These issues will be raised with the Director of Medical Services.

ACTION BY: Chief Executive

## **PRESENTATION ON HEALTH INFRASTRUCTURE (HI)**

The Board was given a presentation on Health Infrastructure and the agency's functions by the Chief Executive Mr Sam Sangster, and the Board Chair, Mr Lucio Di Bartolomeo.

The Board DISCUSSED and NOTED the information provided, and Mr Di Bartolomeo and Mr Sangster were thanked for their visit and presentation.

## **BUSINESS OF THE MEETING**

### **PRELIMINARY**

#### **1.1 Welcome, Apologies and Acknowledgment of Country**

The Chair, Professor Lyn Fragar opened the meeting at 8:45am.

The Board Chair ACKNOWLEDGED the traditional owners of the country on which the meeting was held and paid respects to elders past and present.

#### **1.2 Conflicts of Interest**

Dr Helen Belcher advised that she has been appointed to the National Advisory Group for Choosing Wisely. This was NOTED by the Board.

### **1.3 Adoption of Minutes**

The minutes of the meeting held on the 17<sup>th</sup> and 18<sup>th</sup> July 2018 had been circulated. The minutes were ADOPTED by the Board.

The minutes will be published on the Hunter New England Health internet site.

ACTION BY: Board Secretariat

### **1.4 Action List**

Progress on action items was DISCUSSED and NOTED by the Board.

### **1.5 Board Chair Report**

The Board Chair briefly outlined the follow-up activities to follow from the previous day's Board performance Review meeting.

### **1.6 Chief Executive's Report**

The Chief Executive's report had been circulated in the business papers. The report included the following:

- Muswellbrook Redevelopment Topping Ceremony.
- Inverell Turning the Sod Ceremony.
- HNE Health Closing the Gap Strategic Plan Towards 2020.
- Preventing and responding to abuse of older people (Elder Abuse) NSW Interagency Policy.
- New England and North West Regional Leadership Executive Meeting:
  - Northern Region Aboriginal Alliance (NRAA) Local Decision Making.
  - New England Violence Prevention Initiative.
  - Armidale Refugee Settlement.
  - Toomelah-Boggabilla Steering Committee.
- Hunter Regional Leadership Executive and its Human Services Subcommittee:
  - Muswellbrook Create Change Coalition.
  - Cessnock Place Based Task Group.
  - Supporting NRAA and Tribal Wave Regional Assembly Local Decision Making Accords to improve service delivery and wellbeing for Aboriginal Communities.
  - Newcastle and Lake Macquarie Social Housing Estates Response team.
- Planned meeting for 3 September 2018 regarding the John Hunter Hospital redevelopment. 3 September – The Minister for health will visit and a forum will be held at Newcastle University.
- New Maitland Hospital project is "on- track", awaiting tender finalisation.
- Recruitment of Infrastructure Director.
- Recruitment of Information Communication Technology Director.
- Strategic Relations and Communication report.
- Senior Executive Forum agenda.

The Board DISCUSSED and NOTED the information in the Chief Executive Report.

The Board THANKED Warren Laurence for his invaluable input to the District.

The Board NOTED that Taree Health Committee member and previous Chair, Mr Don McGuinness, had passed away. It was AGREED that the Board will send condolences on behalf of the District Health service.

ACTION ITEM: Fran Holz

## **COMMUNITY – THE PEOPLE WE SERVE**

### **2.1 Community and Consumers Partnership Committee Minutes**

There were no papers for this meeting.

The Community Partnerships Forum is planned for 27 November, formal invitations will be extended.

### **2.2 Good Health Committee**

There were no papers for this meeting.

### **2.3 Aboriginal Health Committee Meeting**

There were no papers for this meeting.

### **2.4 New Business**

There was no new business relating to COMMUNITY – THE PEOPLE WE SERVE.

### **2.5 For Information**

There was no further information relating to COMMUNITY – THE PEOPLE WE SERVE.

## **SERVICE – THE SERVICE WE PROVIDE**

### **3.1 District Clinical Council Minutes**

The report and minutes from the meeting held on the 11<sup>th</sup> July 2018 had been circulated in the business papers.

Dr Patrick Farrell reported the following:

- Presentation on Financial implications of hospital acquired complications.
- Presentation from Chronic Diseases Network.
- No matters for consideration of the Board.

The report and minutes were NOTED by the Board.

### **3.2 Medical Staff Executive Council Report**

There were no papers for this meeting.

Dr Stephen Oakley reported the following:

- The John Hunter MSC is maintaining a series of social activities. This includes a sports day with JMOs.
- The Immunology Crossroads Conference upcoming function.
- The Chief Executive will present to the Medical Staff Council on 4 September in relation to redevelopment of John Hunter Campus.

### **3.3 New Business**

There was no new business relating to SERVICE – THE SERVICE WE PROVIDE.

### **3.4 For Information**

#### **3.4.1 Distribution of Coronial Recommendations.**

A paper had been distributed in the business papers. The paper was DISCUSSED and NOTED by the Board.

## **LUNCH WITH SURGERY, OBSTETRICS AND GYNAECOLOGY AND INTERVENTIONAL**

Board members were joined by clinicians from the Surgery, Obstetrics and Gynaecology and Interventional Services over lunch.

The following were discussed and NOTED:

- The Chief Executive ADVISED clinicians of the forthcoming John Hunter Health Precinct Forum with the Minister – 3 September.

### Obstetrics & Gynaecology

- There are now Senior Registrars at night with a resident, this change has occurred within the past couple of years, which now enables an increased capacity to deal with more complex situations.
- The MADU unit in ward K3 is an outpatient assessment unit located within an inpatient ward. With the relocation of MADU right next door to the birthing unit, the medical and midwifery staff and operating theatres are next door – has had an extremely positive impact on quality and safety.
- Triage midwives have proven to be a big improvement in the service, they are looking at having an expansion of this role where more hours of this service are provided.
- The Quality and Safety goal is for every woman to have one-to-one attention during labour. On average 4,200 babies per year are born. There is now a strategy around those expectant mothers who book into JHH to have their baby, who have low risk pregnancies, to consider being booked into their own community hospital (ie. Maitland Hospital) to deliver their baby closer to home.
- Obstetrics and Gynaecology has a good retention of staff and very good support from their training supervisors. Most of the fellows and senior registrars have all progressed through the department from the commencement of their training.
- The Chair THANKED the Obstetrics and Gynaecology staff for their referral and outreach services that they provide to regional and remote areas of our district. The staff indicated that Dr Murray drives that, he has a grand philosophy and is very inclusive of those services.

### Surgery

- Experience similar challenges, this is seen to be the hospital to come to. Surgical emergency work is increasing, on weekends the workload can become more challenging.
- Elective work and emergency work are increasing and this can have an impact on the patient journey.
- Other tertiary centres have a 24-hour obstetrics theatre to accommodate emergency caesareans etc, which therefore frees up already established theatres. Due to the constraints of the physical hospital, JHH does not have this.
- Mixing of surgical and obstetrics surgeries can prove stressful on theatres.

### Orthopaedics

- Clinicians reinforced the need for adequate theatre time to accommodate both elective and emergency surgeries.
- Additional Allied Health staff for the weekend would be beneficial.
- There is a need for a ward based RMR.

## **SAFETY AND QUALITY – EXCELLENCE – EVERY PATIENT, EVERY TIME**

### **4.1 Health Care Quality Committee Minutes**

There were no papers for this meeting.

#### **4.2 Patient Story**

The Patient Story had been distributed in the business papers. The patient story was DISCUSSED and action by the ELT was NOTED by the Board.

#### **4.3 New Business**

There was no New Business relating to SAFETY AND QUALITY for this meeting.

#### **4.4 For Information**

There was no New Information relating to SAFETY AND QUALITY – EXCELLENCE – EVERY PATIENT, EVERY TIME for this meeting.

### **RESOURCES – MANAGING OUR SERVICES WELL**

#### **5.1 Finance and Performance Report**

The Finance Management reports for the month ending 31<sup>st</sup> July 2018 had been circulated in the business papers. The Board DISCUSSED and NOTED the Finance and Performance Report.

**Deep Dive** – Mrs Janelle Speed provided a summary of the report focussing on breast screening rates.

#### **5.2 Finance and Performance Committee Minutes**

The report and minutes of the meeting held on the 16<sup>th</sup> July 2018 had been distributed in the business papers. The minutes were NOTED by the Board.

Dr Felicity Barr provided an update from the previous day's Finance and Performance Committee.

#### **5.3 Audit and Risk Management Committee**

The report and minutes of the meeting held on the 11<sup>th</sup> July 2018 had been distributed in the business papers. The minutes were NOTED by the Board.

#### **5.4 Work, Health and Safety Report**

The report was distributed in the business papers. The report was DISCUSSED and NOTED by the Board.

#### **5.5 New Business**

There was no New Business relating to MANGING OUR SERVICES WELL for this meeting.

#### **5.6 For Information**

There was no New Information relating to MANAGING OUR SERVICES WELL for this meeting.

### **POSITIONING FOR THE FUTURE**

#### **6.1 Innovation and Research Report**

A paper had been distributed in the business papers. The paper was NOTED by the Board.

#### **6.2 New Maitland Hospital Committee**

There were no papers for this meeting.

#### **6.3 New Business**

There was no New Business relating to POSITIONING FOR THE FUTURE.

#### **6.4 For Information**

There was no New Information relating to POSITIONING FOR THE FUTURE.

## **OUR STAFF AND WORKPLACE CULTURE**

### **7.1 Medical and Dental Appointments Advisory Committee**

The report of the meeting of the Medical Dental Appointments Advisory Committee held on 24 July 2018 was distributed with the business papers. The paper was NOTED by the Board.

### **7.2 New Business**

There was no new business relating to OUR STAFF AND WORKPLACE CULTURE.

### **7.3 For Information**

#### **7.3.1 Update - VMO Dr Gayed, Manning Hospital**

A paper had been distributed in the business papers. The paper was NOTED by the Board.

## **BOARD DEVELOPMENT**

### **8.1 Board Performance Report**

The Annual Board Performance Review meeting had been held on the previous day. A report will be available for the next meeting.

### **8.2 Board Members Development Report**

There were no papers for this meeting.

### **8.3 New Business**

There was no New Business relating to BOARD DEVELOPMENT.

### **8.4 For Information**

There was no new For Information relating to BOARD DEVELOPMENT.

## **MEETING REVIEW AND FEEDBACK**

### **9.1 Member's issues not covered elsewhere**

There were no papers for this meeting.

### **9.2 Feedback from the Previous Meeting**

The feedback report from the July 2018 meeting had been distributed in the business papers. The paper was NOTED by the Board.

### **9.3 Next Meeting**

The next meeting will be held on the 18<sup>th</sup> and 19<sup>th</sup> August 2018 in Forster and Manning.