

Minutes of the Hunter New England Local Health District Board

Seventy Fourth Meeting

18th April 2018

Venue: John Hunter Hospital

Present

Associate Professor Lyn Fragar (Chair), Dr Helen Belcher, Mrs Janelle Speed, Dr Felicity Barr, Mrs Barbara Clark, Ms Lyn Raines, Mr Peter Johnston, Mr Ken White, Mr Fergus Fitzsimons, Dr Patrick Farrell and Dr Ian Kamerman,

Apologies

Dr Martin Cohen and Dr Stephen Oakley (MSEC Representative)

In Attendance

Mr Michael DiRienzo, Professor Trish Davidson, Ms Lauren Cruz, Ms Karen Kelly and Ms Desiree Chymiak

Order of Business: 1.1 – 9.3

TOUR OF JOHN HUNTER CHILDREN'S HOSPITAL

The Board was given a tour of the John Hunter Children's Hospital led by Professor Trish Davidson, Ms Lynn Walker, Dr Paul Craven and Ms Pat Marks.

BUSINESS OF THE MEETING

PRELIMINARY

1.1 Welcome, Apologies and Acknowledgment of Country

The Chair, Professor Lyn Fragar opened the meeting at 10.15am.

Ms Lyn Raines ACKNOWLEDGED the traditional owners of the country on which the meeting was held and paid respects to elders past and present.

1.2 Conflicts of Interest

There were no conflicts of interest declared by Board members.

1.3 Adoption of Minutes

The minutes of the meeting held on the 21st March 2018 had been circulated. The minutes were ADOPTED by the Board.

The minutes will be published on the Hunter New England Health internet site.

ACTION BY: Desiree Chymiak

1.4 Action List

Progress on action items was DISCUSSED and NOTED by the Board.

1.5 Board Chair Report

The Board Chair reported the following:

- The Chair had circulated advice from the Secretary of Health regarding re-nomination of Board membership. Advertisements for the General Public went out last week.
- The Chair received correspondence from Minister Hunt around hospital funding which has been referred to the Secretary of Health.

1.6 Chief Executive's Report

The Chief Executive's report had been circulated in the business papers. The report included the following:

- Update on the Inverell Hospital tender.
- Prostate cancer nurse appointment.
- Update on the NSW Regional Health Partners Centre for Innovation in Regional Health.
- Update on Research and Innovation Pipeline Success: Face Match.

The Chief Executive provided a verbal update on the Cardiology Review which was NOTED by the Board. The Board will receive a copy of the report once the Secretary has received the report, the Board will then be required to endorse the report.

The Board DISCUSSED and NOTED the information in the Chief Executive Report.

The Board requested that the Chief Executive look at risks associated with isolated practitioners who are not linked into clinical streams and networks.

It was suggested that the Chief Executive request an audit by Medical Workforce on PDR's of doctors CPD. It was suggested that a random audit of the last 100 PDR's should be completed. This will determine whether CPD requirements are met.

ACTION BY: Mr Kim Nguyen

PRESENTATION

Population Health Services

The Board was joined by Dr John Wiggers who provided an overview of Population Health Services. The Board NOTED the information provided and THANKED Dr Wiggers for his presentation.

COMMUNITY – THE PEOPLE WE SERVE

2.1 Community and Consumers Partnership Committee Minutes

There were no papers for this meeting.

2.2 Good Health Committee

There were no papers for this meeting.

2.3 Aboriginal Health Committee Meeting

There were no papers for this meeting.

2.4 New Business

There was no new business relating to COMMUNITY – THE PEOPLE WE SERVE.

2.5 For Information

There was no further information relating to COMMUNITY – THE PEOPLE WE SERVE.

SERVICE – THE SERVICE WE PROVIDE

3.1 District Clinical Council Minutes

The report and minutes from the meeting held on the 14th March 2018 had been circulated in the business papers.

The minutes were NOTED by the Board.

3.2 Medical Staff Executive Council Report

There were no new matters to report at this meeting.

3.3 New Business

There was no new business relating to SERVICE – THE SERVICE WE PROVIDE.

3.4 For Information

There was no further information relating to SERVICE – THE SERVICE WE PROVIDE.

SAFETY AND QUALITY – EXCELLENCE – EVERY PATIENT, EVERY TIME

4.1 Health Care Quality Committee Minutes

There were no papers for this meeting.

4.2 Patient Story

The Patient Story had been distributed in the business papers.

The patient story was DISCUSSED and NOTED by the Board.

4.3 New Business

There was no New Business relating to SAFETY AND QUALITY for this meeting.

4.4 For Information

4.4.1 HCCC Investigation and Subsequent Referral of Four Staff for Unsatisfactory Misconduct

A paper had been distributed in the business papers. The paper was NOTED by the Board.

RESOURCES – MANAGING OUR SERVICES WELL

5.1 Finance and Performance Report

The Finance Management reports for the month ending 31st March 2018 had been circulated in the business papers.

The Board DISCUSSED and NOTED the Finance and Performance Report.

Deep Dive – Mr Fergus Fitzsimons provided a summary of the report. The Board THANKED Mr Fitzsimons and NOTED his report.

5.2 Finance and Performance Committee Report

The report and minutes of the meeting held on the 19th March 2018 had been distributed in the business papers.

The minutes were NOTED by the Board.

5.3 Audit and Risk Management Committee

The Board was joined by Mr Peter Myers and Ms Cherie Williams who provided an overview of the Audit and Risk Management Committee. Key issues and risks were discussed.

The report and minutes of the meeting held on the 9th March 2018 had been distributed in the business papers.

The minutes were NOTED by the Board.

The Audit and Risk Management Committee Charter had been distributed in the business papers for the Board's information.

The charter was ENDORSED and signed by the Board Chair.

The Board THANKED both Mr Myers and Ms Williams for the work they do for the District and for the Committee.

5.4 Work, Health and Safety Report

The report was distributed in the business papers. The report was DISCUSSED and NOTED by the Board.

5.5 New Business

There was no New Business relating to MANAGING OUR SERVICES WELL for this meeting.

5.6 For Information

There was no New Information relating to MANAGING OUR SERVICES WELL for this meeting.

POSITIONING FOR THE FUTURE

6.1 Innovation and Research Report

There were no papers for this meeting.

6.2 New Maitland Hospital Committee

There were no papers for this meeting.

6.3 New Business

6.3.1 Strategic Plan

The Strategic Plan had been distributed in the business papers.

Ms Nicole Taylor joined the Board for the discussion on the Strategic Plan. The Board discussed suggested changes.

The plan will be provided to the Board at their May meeting for final endorsement.

6.4 For Information

There was no new information relating to POSITION FOR THE FUTURE.

LUNCH WITH THE JOHN HUNTER CHILDREN'S HOSPITAL CLINICIANS & STAFF

The Board was joined by the staff and clinicians from the Children's Hospital and Health Services over lunch. The following were DISCUSSED and NOTED:

What's working well and what do you look forward to when coming to work?

- The people. Sense of play at the Children's hospital
- The dedication of passionate people.
- Background that people have to contribute to the Children's Hospital.
- "Can do" attitude.
- Service a large area and do it extremely well.
- Staff work as a team together.
- Work with other units to ensure patients have a good patient experience/journey.
- Allied health – very fortunate to have very supportive doctors, nursing staff and medical staff - all work well together in particular with allied health.
- Work together to provide a high level of care.
- Working together between the hospital and the community.
- There is a 'playfulness' across all disciplines.
- Wallsend working space – have had a facelift which creates a more friendly space for the children.
- Strong interface with gynaecology and midwifery.
- 150 child and family health service nurses who see babies for a range of services. The model they use across the district works very well.
- Children out of home care are vulnerable and need ongoing care and support.
- Use of digital things such as telehealth, Facebook - ability to use technology.
- All staff know each other and talk to each other – community/hospital and district.
- Recruitment of nursing and allied health is great.
- Staff like to build their skills.
- Now have 70 registrars across the district.
- Positive feedback about the new NICU from staff and families – The space of NICU and the clinics is working well.

Challenges

- Space is a constant problem
- Growth in the number of people through the service and recognising what services/teams are needed in the future.
- Some internet sites such as You Tube or anything with children in them are limited.
- There is a gap of services for young people especially for children aged between 16-18 years old.
- Issue of NDIS. Environment has changed for clinicians in particular allied health.

OUR STAFF AND WORKPLACE CULTURE

7.1 Medical and Dental Appointments Advisory Committee

The report of the meeting of the Medical Dental Appointments Advisory Committee held in March 2018 was distributed with the business papers.

The paper was NOTED by the Board.

7.2 New Business

There was no new business relating to OUR STAFF AND WORKPLACE CULTURE.

7.3 For Information

There was no new information relating to OUR STAFF AND WORKPLACE CULTURE

BOARD DEVELOPMENT

8.1 Board Performance Report

8.1.1 New Business

8.2 Board Members Development Report

There were no papers for this meeting.

8.3 New Business

There was no further new business relating to BOARD DEVELOPMENT for this meeting.

8.4 For Information

There was no further information relating to BOARD DEVELOPMENT.

MEETING REVIEW AND FEEDBACK

9.1 Member's issues not covered elsewhere

9.2 Feedback from the Previous Meeting

The feedback report from the March meeting had been distributed in the business papers.

The paper was NOTED by the Board.

9.3 Next Meeting

The next meeting will be held on the 15th and 16th May at Denman and Singleton.