

Minutes of the Hunter New England Local Health District Board

Fiftieth Meeting

16th December 2015

Venue: District Headquarters

Present

Associate Professor Lyn Fragar (Chair), Professor Trevor Waring, Mrs Janelle Speed , Dr Helen Belcher, Ms Lyn Raines, Mr Brad Webb. Dr Felicity Barr, Mr Ken White, Dr Bruce Bastian, Dr Ian Kamerman and Mr Fergus Fitzsimons

Apologies

Mr Peter Johnston and Dr Tim Stanley

In Attendance

Mr Michael DiRienzo, Ms Susan Heyman, Ms Karen Kelly, Mr Kim Nguyen, Ms Liz Grist and Ms Desiree Chymiak

Order of Business: 1.1 – 4.2; 7.4.1; 4.3 – 7.3.1; 7.4.2 - 9.3

BUSINESS OF THE MEETING

PRELIMINARY

1.1 Welcome, Apologies and Acknowledgment of Country

The Chair, Associate Professor Lyn Fragar opened the meeting at 9.00am.

The Chair ACKNOWLEDGED the traditional owners of the country on which the meeting was held and elders past and present.

1.2 Conflicts of Interest

Mr Ken White advised that he has a potential conflict of interest with items involving Gloucester Aged Care, in his role on the Board of Anglican Care.

Mr Fergus Fitzsimons advised that he has a potential conflict with regards to Primary Health Networks, in his role with Centacare.

Dr Helen Belcher and Mrs Janelle Speed both sit on the interim Primary Health Networks Engagement Committee.

1.3 Adoption of Minutes

The minutes of the meeting held on the 18th November 2015 had been circulated.

The minutes were ADOPTED by the Board. The minutes will be published on the Hunter New England Health internet site.

ACTION BY: Ms Desiree Chymiak

1.4 Action List

Progress on action items was NOTED by the Board.

1.5 Board Chair Report

The Board Chair reported the following:

- Attendance at the Consumer Partnership Forum in Scone. Congratulations to Dr Helen Belcher and the team for putting the event together.
- Attendance at the District Leadership Forum.
- Attendance at the opening of the Tamworth Hospital.
- She is in further discussion with Ms Janelle Speed regarding Aboriginal staff issues.

1.6 Chief Executive's Report

The Chief Executive's report had been circulated in the business papers. The report addressed the following:

- Resignation of the NSW Secretary for Health.
- Announcement of the Deputy Secretary System Purchasing and Performance
- District Leadership Forum.
- New Calvary Mater car park.
- Update on Renal Dialysis

The report was DISCUSSED and NOTED by the Board.

COMMUNITY – THE PEOPLE WE SERVE

2.1 Community and Consumers Partnership Committee Minutes

The minutes from the 20th October 2015 meeting had been distributed in the business papers with a covering brief.

The minutes were NOTED by the Board.

2.2 Social Determinants of Health Committee Minutes

There were no minutes for this meeting.

The meeting NOTED that the final meeting had been held in the previous week.

2.3 New Business

There was no new business relating to COMMUNITY – THE PEOPLE WE SERVE for this meeting.

2.4 For Information

2.4.1 Closing the Gap Annual Report

The report had been distributed in the business papers.

The report was NOTED by the Board.

SERVICE – THE SERVICE WE PROVIDE

3.1 District Clinical Council Minutes

Papers were tabled by Dr Bruce Bastian at the meeting.

The brief and minutes were NOTED by the Board.

3.2 Medical Staff Executive Council Report

There were no papers for this meeting.

3.3 New Business

There was no new business relating to THE SERVICE WE PROVIDE for this meeting.

3.4 For Information

3.4.1 Rural Generalist Training Program Update

A paper was distributed with the business papers.

The paper was NOTED by the Board.

SAFETY AND QUALITY – EXCELLENCE – EVERY PATIENT, EVERY TIME

4.1 Health Care Quality Committee Minutes

The minutes from the 1st December 2015 meeting were distributed with the business papers.

The minutes were NOTED by the Board.

4.2 Patient Story

The patient story had been circulated in the business papers and was DISCUSSED and NOTED by the Board.

4.3 New Business

There was no new business relating to SAFETY AND QUALITY for this meeting.

4.4 For Information

4.4.1 Policy, Procedures and Guidelines Development and Management

A paper had been distributed in the business papers.

The paper was NOTED by the Board.

RESOURCES – MANAGING OUR SERVICES WELL

5.1 Finance and Performance Report

The Finance Management reports for the month ending November 2015 had been circulated in the business papers.

The Board NOTED key issues arising:

- Warehouse transition issues
- Christmas closure arrangements
- Tamworth performance – a report will be provided in March 2016.

The Board DISCUSSED and NOTED the Finance and Performance Report.

5.2 Finance and Performance Committee Report

The minutes from the meeting held on the 16th November 2015 had been circulated in the business papers.

The minutes were NOTED by the Board.

5.3 Audit and Risk Management Committee

There were no papers for this meeting.

5.4 Work, Health and Safety Report

The report was distributed in the business papers.

The report was NOTED by the Board.

5.5 New Business

There was no new business relating to RESOURCES – MANAGING OUR SERVICES WELL for this meeting.

5.6 For Information

There was no new information relating to RESOURCES – MANAGING OUR SERVICES WELL for this meeting.

POSITIONING FOR THE FUTURE

6.1 Innovation and Research Report

There were no papers for this meeting.

6.2 New Business

6.2.1 The New Maitland Hospital

A paper was distributed in the business papers.

The paper was NOTED by the Board.

6.3 For Information

There were no information papers relating to POSITIONING FOR THE FUTURE for this meeting.

OUR STAFF AND WORKPLACE CULTURE

7.1 Medical and Dental Appointments Advisory Committee

A Brief had been distributed in the business papers.

The paper was NOTED by the Board.

7.2 Workforce Report

The report was distributed in the business papers.

The report was NOTED by the Board.

7.3 New Business

There was no new business relating to OUR STAFF AND WORKPLACE CULTURE for this meeting.

7.4 For Information

7.4.1 Your Say Survey Presentation

The Board were joined by Mr Kim Nguyen and Ms Mary Batkovic who made a presentation on the YourSay Survey results.

The Board thanked both Kim and Mary for their presentation.

7.4.2 Quinquennium

A paper had been distributed in the business papers.

The brief was noted by the Board.

BOARD DEVELOPMENT

8.1 Board Performance Report

There were no papers for this meeting.

8.2 Board Members Development Report

The board participated in an Audit and Risk Management Education session prior to the commencement of the Board meeting.

8.3 New Business

There was no new business relating to BOARD DEVELOPMENT for this meeting.

MEETING REVIEW AND FEEDBACK

9.1 Members Issues Not Covered Elsewhere

There were no issues discussed.

9.2 Feedback from the November Meeting

Feedback from the November meeting had been circulated with meeting papers

The feedback was NOTED by the Board

9.3 Next Meeting

The next meeting will be held on the 17th February 2016 at District Headquarters.