

Minutes of the Hunter New England Local Health District Board

Thirty Second Meeting

20th and 21st May 2014

Venue: Narrabri Health Service

Present

Associate Professor Lyn Fragar, Mr Fergus Fitzsimons, Mrs Janelle Speed, Professor Trevor Waring, Mr Peter Johnston, Ms Lyn Raines, Dr Helen Belcher, Dr Felicity Barr, Mr Bradley Webb, Dr Bruce Bastian and Dr Ian Kamerman

Apologies

Mr Ken White

In Attendance

Mr Michael DiRienzo, Ms Susan Heyman, Dr Kerry Moroney and Ms Desiree Chymiak

Order of business:

6.2;1-5.14;6.1; 6.3-9.1

Meeting with the Local Health Committee

The Board were joined by members of the Narrabri Health Committee over afternoon tea on the 20th May.

The following were noted and discussed:

- The new hospital and community health building is great, and working very well.
- Having a Council representative on the committee is very useful and has helped with issues that have required attention.
- The Hospital Auxiliary raises a lot of money for the hospital. The community is very grateful for the Auxiliary members.
- The Health Committee gets out into the community and listen to community needs.
- The committee meets monthly.
- The committee has a guest speaker at their meetings which helps to get messages out into the community.
- There is a good relationship with hospital management.
- Committee members would like to see an Aboriginal representative on the committee however it has been difficult to find interest.
- Patient care boards are going well in the hospital.
- Narrabri has a visiting psychiatrist for mental health services however there is no psychiatrist on call after hours.

Tour of the Facility

Board members were given a tour of the Narrabri Health Service led by David Quirk and Sharon Simpson, on the morning of 21 May.

Lunch Meeting with the Clinicians

The Board was joined by the clinicians over lunch on the 21st May.

The following were noted and discussed:

- The Board Chair thanked Narrabri Health Service for their hospitality. The Chair also thanked staff for the good work they do.

Maternity Services

- Developing a forward looking model of care.
- Receive positive comments from mums and people in the community.

General Ward

- Flows are better and easier with the new building. Integration of services is working well.

Community Health

- Integration works well.
- Expanded clinical areas are better for staff and patients.
- Full complement of staff.

VMO

- All staff get on well professionally.
- Staff help each other out.
- Linkage with Newcastle and Tamworth is very helpful.

Excellence

- Patients love the careboards and write on them. They love having the information available to them.

- Discharge phone calls feedback has been good and useful for both patients and staff. Provides the opportunity to follow up and feedback on any issues.

BUSINESS OF THE MEETING

1. Welcome and Apologies, Acknowledgement of Country

The Chair, Associate Professor Lyn Fragar, opened the meeting at 9.00am.

The Chair ACKNOWLEDGED the traditional owners of the country on which the meeting was held and elders past and present.

2. Declarations of Conflict of Interest

Dr Felicity Barr declared a conflict of interest for item 6.3. It was noted that Dr Felicity Barr was not present for this discussion.

3. Minutes of the Previous Meeting

The minutes of the meeting held on the 16th April 2014 had been circulated.

The minutes were ADOPTED by the Board. The minutes will be published on the HNE internet site.

ACTION BY: Secretariat

4. Business Arising from Previous Meetings

4.1 Action Sheet – report on actions taken

Progress on action items were NOTED.

5 Standing Items

5.1 Board Chair Report (verbal)

The Board Chair reported the following:

- The Chair participated and chaired the Community Partnership Forums in Tamworth and Maitland.
- The Chair has been asked to attend and sit on the panel for the NSW Health Symposium with the Chief Executive. The Chair has accepted.

5.2 Chief Executive's Report

The Chief Executive's report had been circulated in the business papers.

The report addressed the following:

- NSW Government Cabinet Changes
- Senior NSW Health Appointments
- Appointment of John Hunter Hospital Director of Medical Services
- NSW public sector wide People Matter Survey
- Update on the NSW Rural Health Plan
- Plans for the Research and Innovation Advisory Council
- Update on the 2014 Achievement Awards
- Update from the review of Medicare Locals

5.3 Finance and Performance Report

The Finance and Performance Report had been circulated to the members in the business papers.

The Finance and Performance report was discussed and NOTED by the Board.

5.4 Finance and Performance Committee

The minutes of the meeting had been circulated in the business papers.

The minutes were NOTED by the Board.

5.5 Health Care Quality Committee

There were no papers for this meeting.

5.6 Audit and Risk Management Committee

A paper had been circulated in the business papers regarding Digital Information Security.

The Chief Executive advised that Internal Audit will be undertaking a review, and reporting to the Audit and Risk Management Committee.

The paper was NOTED and ENDORSED by the Board.

5.7 Medical and Dental Appointments Advisory Committee

There were no papers for this meeting.

5.8 Clinical Council

A paper had been circulated in the business papers providing a brief to the Board on the last meeting.

The paper was NOTED by the Board.

5.9 Medical Staff Executive Council Report

There were no papers for this meeting. Dr Kerry Moroney provided the Board with information about how the local Hospital Medical Council works, and how it is or could be linked to the District medical Staff Executive Council .

5.10 Strategic Leadership Committee

There were no papers for this meeting.

5.11 Social Determinants of Health Committee

There were no papers for this meeting. Mr Brad Webb provided a verbal report and the formal report will be available for the next meeting of the Board.

5.12 Work Health and Safety Report

The Work Health and Safety report for March was circulated in the business papers.

The report was NOTED by the Board.

5.13 Members Reports

Dr Helen Belcher, Mrs Janelle Speed, Dr Felicity Barr and Mr Peter Johnston had attended the Community Partnership Forums.

Dr Felicity Barr attended a forum on care of the older patient.

Ms Lyn Raines has been appointed as a member of the Hunter New England Local Health District Health Care Quality Committee.

Dr Helen Belcher raised a potential conflict of interest with regards to sitting on an external committee.

5.14 Patient Story

The patient story had been circulated in the business papers and was DISCUSSED.

6 New Business

6.1 Medical Workforce Report 2014 'Does our Medical Workforce Look Healthy'

A paper had been circulated in the business papers.

The paper was discussed and NOTED by the Board.

6.2 Membership of the Audit and Risk Management Committee

A paper had been circulated in the business papers.

The Board nominated Mr Peter Johnston to sit on the Audit and Risk Management Committee.

The Board nominated Dr Felicity Barr to sit on the Finance and Performance Committee.

It was AGREED that the by-laws will be amended and recirculated out of session to the Board for final comment.

ACTION: Secretariat and all members

6.3 Ongoing Dispute regarding Staffing Levels John Hunter Hospital Operating Theatres

A paper had been circulated in the business papers.

The paper was NOTED by the Board.

7 Presentations

Nil at this meeting.

8 Meeting Feedback

8.1 Meeting Feedback

A summary of members and attendees feedback from the April meeting was provided with the business papers.

The Board NOTED the feedback from the April meeting.

9 For Information

9.1 Agency for Clinical Innovation Relationship

A paper had been circulated in the business papers for the Board's information.

The Board NOTED the paper.

10 Next meeting

The next meeting will be held on Wednesday 18th June 2014 in Newcastle.